

VACANCY NOTICE

CS-376

REV(8/08)

FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT

Description of Position	TITLE OF POSITION: Superintendent (RI Training Sch Youth)	CLASSIFICATION CODE: 02567700
	SALARY RANGE: Gr. 145 95586-108266	REFERENCE POSITION NO.: 3330-10000-411
	Department of Children, Youth and Families	APPLICATION PERIOD: 9/17/2010 to 10/7/2010
	Division/Section/Unit: Juvenile Correctional Services	GRACE PERIOD ENDS none
	Assignment(s) / Comments: Previous Applicants Need Not Reapply	
	Shift and Days: Non-Standard	Job Location: RI Training School, Cranston, RI
	Restrictions/Limitations: none	
	Position Covered By Collective Bargaining Union Agreement	Yes _____ No <u>X</u>
	Name of Bargaining Unit Union: none	
	There is* _ is not _X_ a Civil Service List for this position	See A/B or Both for Specific Instructions
* NOTE: If there is a list, only laterals (employees with the same title) or individuals certified by OPA may be appointed to this position.		
General Information to Candidate	INSTRUCTIONS:	
	A. STATE EMPLOYEE LATERAL BIDDER: Bids are now being accepted for the position(s) indicated. If you are currently in this classification and wish to bid, please complete fully the CS-14 Application Form; and RIEEO 378 Affirmative Action Card. Remember to include, either <u>on the application</u> or <u>within a cover letter</u> , both the File Position Title and Number.	
	Most Important - Please include the following information:	
	<ul style="list-style-type: none"> The title of the position for which you are applying Title of your present position and date you entered it Date you entered State service 	<ul style="list-style-type: none"> Name of department where you are currently employed Your business telephone number Present Union Affiliations
	*** <i>In certain agencies, bargaining union applicants will receive preferential consideration according to contract.</i>	
	B. NON INCUMBENT/NON STATE EMPLOYEE APPLICANT:	
	If indicated above that <u>no civil service</u> list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all the questions on the application form, you may delay consideration of your application.	
	C. AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:	
	<ul style="list-style-type: none"> Reasonable Accommodations: If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for therefore the position. Medical Information: Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA). 	
	<div style="border: 1px solid black; padding: 5px; text-align: center;"> E-VERIFY PROGRAM EMPLOYER </div>	
Statement of Duties	DUTIES / RESPONSIBILITIES: SEE ATTACHED FOR DUTIES AND RESPONSIBILITIES	
Minimum Education & Experience	EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS: Education: Such as may have been gained through: Possession of a Master's Degree from a recognized institution of higher learning in Social Work, Psychology or Public Administration, preferably with a concentration in Corrections or Child Welfare; Experience: Such as may have been gained through: Considerable employment in an administrative/managerial position within a public or private juvenile correctional facility involving overall management of operations: Or: any combination of education and experience that shall be substantially equivalent to the above education and experience.	
Where to Apply	Apply within the application period as shown on this announcement. NOTE: Some State union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail. SEND RESUME or CS-14 APPLICATION to: Ann DeBonis OHHS Human Resources Service Center Benjamin Rush Building 600 New London Avenue Cranston, RI 02920 TTY/TDD #: 401-462-3363 (Telecommunication Device for the Deaf)	



STATE OF RHODE ISLAND IS AN EQUAL OPPORTUNITY/DIVERSITY EMPLOYER

**THE STATE OF RHODE ISLAND
DEPARTMENT OF CHILDREN, YOUTH AND FAMILIES
DIVISION OF JUVENILE CORRECTIONAL SERVICES**

Invites applications for: **Superintendent, Rhode Island Training School for Youth**
Salary: \$95586-108266

The Superintendent is responsible for the overall management and administration of juvenile correctional services which includes the Roosevelt Benton Assessment Center, the Youth Development Center, and the Female Unit of the Training School.

Specifically, the Superintendent is responsible for the discipline, custody, training, education, treatment and rehabilitation of youthful offenders detained and/or adjudicated within the State's juvenile correctional facilities and for coordinating with juvenile probation on the supervision, rehabilitation and integration of youthful offenders within the community. Additionally, the Superintendent oversees ongoing response to a Federal Court Consent Decree under which the facilities operate as liaison to the Special Master assigned by the Federal Court.

The Superintendent coordinates and integrates all institutional programs and activities and establishes necessary controls to ensure all functions are carried out in accordance with Department policy and State and Federal laws. Also, the Superintendent interprets and applies department, divisional and facility policy to staff, youthful offenders, and community groups and liaisons with the legislature, the Office of the Attorney General, federal and family courts and other government and community agencies on issues related to public policy and/or specific institutional matters.

The ideal candidate will have: management and operational experience in juvenile offender programs and facilities; experience and knowledge of juvenile offender program planning and implementation; experience in public administration, personnel and budget management and leadership; experience communicating effectively both orally and in writing; and experience working with the federal and family court systems

Possession of a Master's Degree from a recognized institution of higher learning in Social Work, Psychology or Public Administration, preferably with a concentration in Corrections or Child Welfare, and considerable employment in an administrative/managerial position within a public or private juvenile correctional facility involving overall management of operations, or any combination of education and experience that shall be substantially equivalent to the above education and experience, is required.

Send letter of interest and resume to: Ann DeBonis, OHHS Human Resources Service Center, Benjamin Rush Building, 600 New London Avenue, Cranston, RI 02920.

APPLICATION PERIOD: 9/17/2010 to 10/7/2010

An AA/EO/E-Verify employer strongly committed to diversity. Minorities, women and persons with disabilities are encouraged to submit an application.